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If purchasing through the PA NPIS System, please **order this version** as it only includes the **Student Version**. Teacher's Keys will be provided upon request at no additional charge.

Now Approved in the NPIS System!

**Eligible Vendor for
Pennsylvania Nonpublic
& Private Schools**



Denise Leigh's
Business Education Curriculum
can be purchased using
Act 195/90/35 Money!

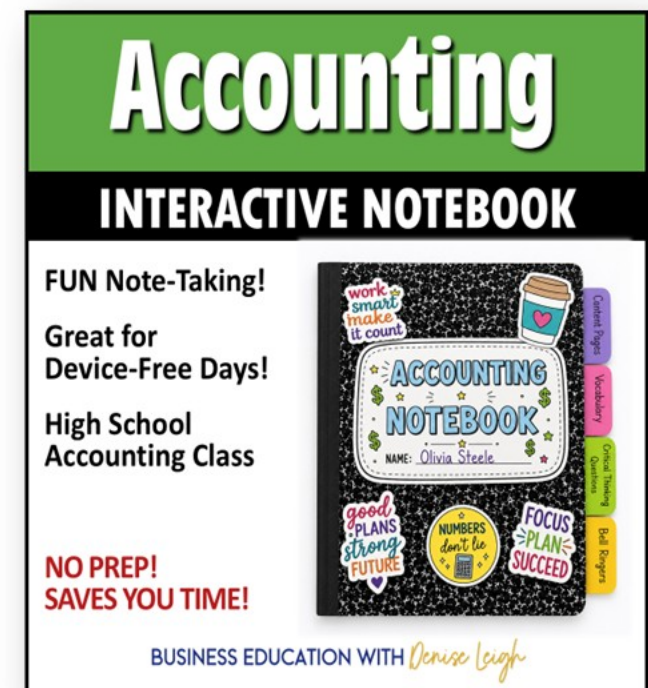
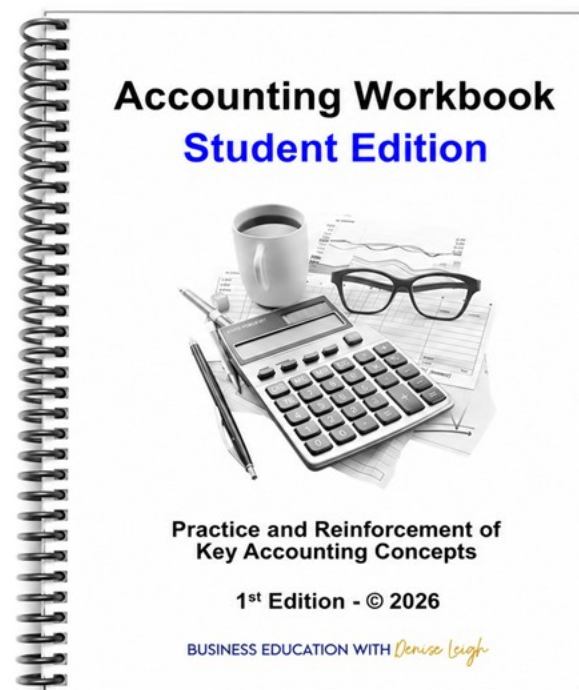


BUSINESS EDUCATION WITH *Denise Leigh*

The Ultimate Accounting Course



FULL YEAR CURRICULUM BUNDLE



**NO PREP!
NO GUESS WORK!
SAVES YOU TIME!**

**STUDENT
WORKBOOK**

**INTERACTIVE
NOTEBOOK**

BUSINESS EDUCATION WITH *Denise Leigh*

WHY IS MY ACCOUNTING COURSE SO GREAT?

- ✓ I taught high school accounting for 28 years – Teaching Accounting is MY JAM!
- ✓ **NO PREP, TURNKEY** accounting lessons, activities, & projects that are **ENGAGING** and **MEANINGFUL**.
- ✓ **Aligned** to the National Business Education Association (NBEA) standards.



FAQ

Q: Is this Accounting course tied to a specific Accounting textbook?

A: No. This curriculum is not textbook-specific. You can use it independently or pair it with the Accounting textbook your school already uses.

Q: Is this course appropriate for a new or newer Accounting teacher?

A: Yes!

Q: Will veteran Accounting teachers find this useful?

A: Absolutely!

Q: Are these just PowerPoint presentations?

A: No. This is not “death by PowerPoint.” The course includes interactive digital lessons, presentations, simulations, journal-entry activities, T-account practice, financial analysis, source-document work, critical-thinking prompts, career activities, and a capstone project. Some lessons can be presented through teacher-led instruction, if you choose, while others work well as independent practice, partner work, student-led learning, review, or assessment.

My Accounting Capstone Project is included to wrap up the course. PERFECT as a FINAL ASSESSMENT.

**Accounting Class
Capstone Project**

A Final Project or End-of-the-Year Project
...an Accounting Journey like no other!

- Entrepreneurship Profile
- Chart of Accounts
- Assess Supplies
- Assess Equipment
- Net Worth Statement
- Income Statement
- Balance Sheet



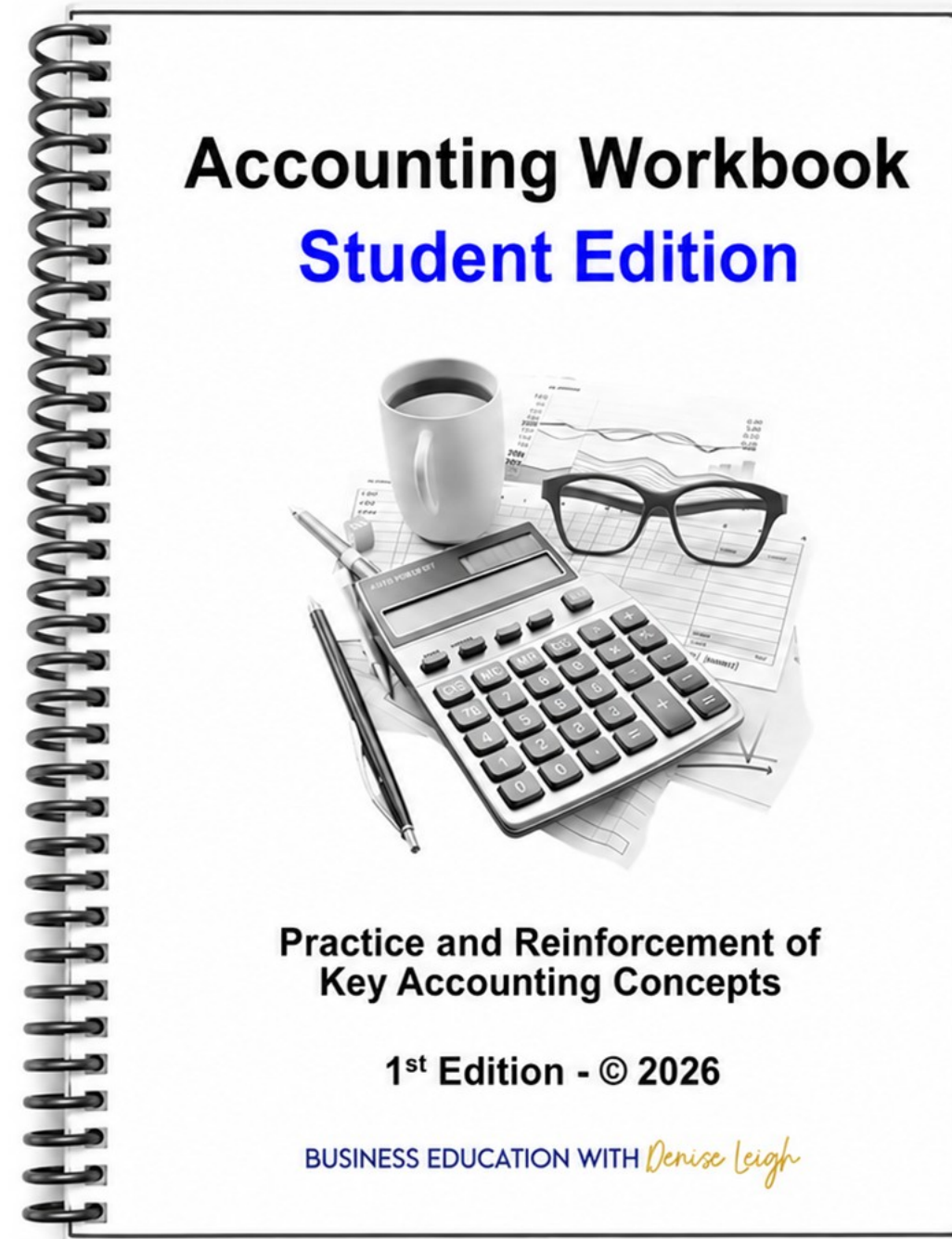
BUSINESS EDUCATION WITH *Denise Leigh*

Here is the
VIDEO WALKTHROUGH of
the **CAPSTONE.**

>>CLICK HERE<<

(Note: You must download the
PREVIEW to get the active link)

Includes a 50-Page Printable Workbook



Each student will need a printed copy of the **Student Edition** of this Workbook

Different Ways To Implement The Workbook?

-  Print and bind as a year-long student workbook.
-  Use individual pages as classroom assignments.
-  Use activities as formative assessments.
-  Assign pages as homework.
-  Provide review and reinforcement before quizzes and tests.
-  Leave activities for substitute plans.
-  Use crossword puzzles and word searches for brain breaks and early finishers.

3 Sample Pages from the Workbook

The Lesson Library directs the teacher to the correct page of the appropriate workbook activity.

The Role of Accounting Julia Dunn's Boardwalk Arcade Earns, Spends, or Owns?

Business Name: Seaside Arcade
Owner: Julia Dunn
Business Type: Sole Proprietorship

Instructions:
Read each scenario about Julia's boardwalk arcade business. Decide whether each item represents something the business **EARNs** (revenue/income), **SPENDs** (expenses), or **OWNs** (assets). Circle your answer.

Scenario 1

Julia purchased 5 new arcade game machines for her arcade. The machines cost \$12,000 total and will be used in the business for many years.

EARNs | SPENDs | OWNs

Scenario 2

A customer played skee-ball and won 500 tickets. Julia exchanged the tickets for a stuffed animal prize that cost her \$3.50.

EARNs | SPENDs | OWNs

Scenario 3

On Saturday, customers spent \$847 playing games at Julia's arcade.

EARNs | SPENDs | OWNs

Account Classification

Directions: For each account below, decide which type of account it is. Write the following on the line:

Asset

Liability

Owner's Equity

Revenue

Expense

Supplies, Accounts Payable

Prepaid Insurance Expense

Selling, Drawing

Merchandise



Ice Cream Express Accounts Used

Insurance
Camp, Accounts Receivable
Supply Company, Accounts Payable

Jackie O'Brien, Capital
Jackie O'Brien, Drawing
Utilities Expense
Rent Expense
Advertising Expense
Sales

Jackie O'Brien invested **\$20,000 cash** to start Ice Cream Express.
Jackie O'Brien bought an **ice cream freezer (equipment)** for **\$7,500 cash**.
Jackie O'Brien bought **supplies** (napkins, spoons, cups, and toppings) for **\$850 on account** from Sunny Day Camp.
Jackie O'Brien paid **\$1,200 cash** for six months of truck insurance.
Jackie O'Brien paid **\$900 cash** for the monthly truck parking space rental.
Jackie O'Brien paid **\$350 cash** for advertising on social media and local radio.
Jackie O'Brien sold ice cream to **Sunny Day Camp** for **\$1,100 on account**.
Jackie O'Brien paid **\$425 cash** for utilities (electricity to charge freezers and water service).
Jackie O'Brien paid **\$500 cash on account** to Sweet Supply Company.
Jackie O'Brien withdrew **\$300 cash** for personal use.
Jackie O'Brien paid **\$220 cash** for Facebook ads.
Jackie O'Brien received **\$1,100 cash on account** from Sunny Day Camp.

THE WORKBOOK HAS 50 PAGES!

Some **FUN PAGES** in the Workbook

Perfect for Early Finishers, Brain Breaks, or Sub Days!

Accounting 101

E Y Y E K I X A L C H W K T K
H Q O T M V C B A D A C E A C
C V H S I C Q T U L E S C W O
E R G E O L H E R H S R N J S
U Q E U L S I X C A G H D V S
N W N D A B V B C A P I T A L
E T C C I N A T A C C O U N T
V Y N W P T E V U I U V D P E
E L B A Y A P E I D L R E U C
R E L A S P Q L Q E E H B R I
A E V E Z U W A G C C C I C O
B O E K I E S N E P X E T H V
Y S N T Z K P I P J I I R A N
Y L Y H E F P X U I A S A S I
C D X E Y T Z F U X N K C E T

Account
capital
credit
expense
payable

- accrual
- cash
- debit
- invoice
- purchase
- revenue

receipt
sale

ing in and out
the business
ers and lenders
business owes
m sales

DOWN

1. Buying or selling:

Financial Statement Crossword Puzzle

Financial Statement Crossword Puzzle

The crossword puzzle grid consists of several intersecting horizontal and vertical word slots. The numbered starting points are as follows:

- 1: Down slot, 8 cells long.
- 2: Across slot, 8 cells long.
- 3: Down slot, 8 cells long.
- 4: Down slot, 6 cells long.
- 5: Across slot, 8 cells long.
- 6: Across slot, 8 cells long.
- 7: Down slot, 6 cells long.
- 8: Across slot, 6 cells long.
- 9: Down slot, 4 cells long.

The Accounting Equation

A word search puzzle grid with a green banner at the bottom left that says "ES!". The grid contains the following letters:

D	R	A	W	I	N	G	A	U	R	X	L
C	T	D	E	L	G	C	C	E	X	A	D
J	Z	Z	P	X	C	N	C	R	I	Y	G
A	K	R	H	R	P	E	I	C	E	N	K
H	K	S	U	S	I	E	N	W	I	D	F
O	A	A	O	V	U	A	N	T	A	E	I
C	L	J	A	N	N	W	I	S	E	R	M
Y	Y	B	E	I	T	D	A	Q	E	P	D
N	L	V	F	K	U	F	U	K	Z	S	P
E	E	D	B	A	L	A	N	C	E	M	A
R	D	Q	Y	M	T	S	A	L	E	S	Y
W	D	E	B	I	T	H	C	Z	T	N	A
Y	E	O	Y	T	I	U	Q	E	B	B	I
E	R	S	H	I	P	N	H	L	L		
R	E	G	A	N	A	M	G	E	Q		

- accrual
- capital
- Debit
- equation
- financial

- auditing
- cash
- drawing
- equity

THE WORKBOOK HAS 50 PAGES!

Accounting Workbook

Student Edition



The Role of Accounting

Julia Dunn's Boardwalk Arcade
Earnings, Spends, or Owns?

Business Name: Seaside Arcade
Owner: Julia Dunn
Business Type: Sole Proprietorship

Instructions:
Read each scenario about Julia's boardwalk arcade business. Decide whether the business **EARNs** (revenue/earnings), **SPENDs** (expenses), or **OWNS** (assets).

Scenario 1
Julia purchased 5 new arcade game machines for her arcade. The machines will be used in the business for many years.
EARNs | SPENDs | OWNS

Scenario 2
A customer played skee-ball and won 500 tickets. Julia exchanged the tickets for a new arcade game machine.
EARNs | SPENDs | OWNS

Branches of Accounting

Directions: Match each branch of accounting with the correct task & responsibility. Write the letter of the correct answer on the line.

Section A: Branch of Accounting

- Financial Accounting
- Cost Accounting
- Auditing
- Managerial Accounting
- Accounting Information Systems
- Tax Accounting
- Financial Accounting



Business Ownership Scenarios

Read each scenario below. Decide whether the business is a Sole Proprietorship, Partnership, or Corporation. Write your answer on the line after each scenario.

- Ma starts a cake business from her kitchen. She is the only owner, makes all the profits.
Answer: _____
- Jamal and his brother open a car detailing shop together and split the money.
Answer: _____
- A large company like Nike sells shares of stock and is owned by thousands of people.
Answer: _____
- Olivia runs a small dog-walking business in her neighborhood by herself.
Answer: _____
- Two best friends create an online clothing shop and both help manage the business.
Answer: _____
- A fast-food chain has locations all over the country and is owned by many people.
Answer: _____

Account Classification

Directions: For each account below, decide which type of account it is. Write one of the following on the line:

- Asset
- Liability
- Owner's Equity
- Revenue
- Expense

- Cash
- DTL Supplies, Accounts Payable
- Communication Expense
- Jax Campbell, Drawing
- Supplies
- Sales from Merchandise
- Equipment
- Gasoline Expense
- Jax Campbell, Capital

Accounting Equation Practice #2

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$12,500	\$3,500	
2.	\$17,000		\$7,200
3.		\$19,800	\$8,300
4.	\$24,600		\$4,900
5.	\$13,750	\$5,250	
6.	\$21,300		\$6,400
7.	\$18,000	\$5,000	
8.	\$25,000	\$15,000	

Accounting Equation Practice #1

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$10,000	\$4,000	
2.	\$15,000		\$6,000
3.		\$20,000	\$12,000
4.	\$20,000		\$18,000
5.	\$18,000	\$5,000	
6.		\$8,000	\$18,000

Accounting Equation Practice #3

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$12,500	\$3,500	
2.	\$17,000		\$7,200
3.		\$19,800	\$8,300
4.	\$24,600		\$4,900
5.	\$13,750	\$5,250	
6.	\$21,300		\$6,400
7.	\$18,000	\$5,000	
8.	\$25,000	\$15,000	

Accounting Equation Practice #4

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$12,500	\$3,500	
2.	\$17,000		\$7,200
3.		\$19,800	\$8,300
4.	\$24,600		\$4,900
5.	\$13,750	\$5,250	
6.	\$21,300		\$6,400
7.	\$18,000	\$5,000	
8.	\$25,000	\$15,000	

The Accounting Equation

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$12,500	\$3,500	
2.	\$17,000		\$7,200
3.		\$19,800	\$8,300
4.	\$24,600		\$4,900
5.	\$13,750	\$5,250	
6.	\$21,300		\$6,400
7.	\$18,000	\$5,000	
8.	\$25,000	\$15,000	

The Accounting Equation

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$12,500	\$3,500	
2.	\$17,000		\$7,200
3.		\$19,800	\$8,300
4.	\$24,600		\$4,900
5.	\$13,750	\$5,250	
6.	\$21,300		\$6,400
7.	\$18,000	\$5,000	
8.	\$25,000	\$15,000	

Accounting Debit, Credit, and Normal Balance Check

Directions: For each account title, check (✓) the column that shows whether the account is increased on the Debit side or the Credit side. The account's Normal Balance—Debit or Credit.

Account Title	Debit	Credit
1. Cash	☐	☐
2. Prepaid Insurance	☐	☐
3. Accounts Payable	☐	☐
4. Accounts Receivable	☐	☐
5. Advertising Expense	☐	☐

The Accounting Equation

Assets = Liabilities + Owner's Equity

Directions: Use the accounting equation to find the missing amount. Write your answer in the blank.

	Assets	Liabilities	Owner's Equity
1.	\$12,500	\$3,500	
2.	\$17,000		\$7,200
3.		\$19,800	\$8,300
4.	\$24,600		\$4,900
5.	\$13,750	\$5,250	
6.	\$21,300		\$6,400
7.	\$18,000	\$5,000	
8.	\$25,000	\$15,000	

Labeling the T-Accounts

Assets = Liabilities + Owner's Equity

Directions: Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

T-Account Transactions for #5

1. Jordan Lee invested \$8,000 cash to start the business.

Account	Debit	Credit
Cash	8,000	
Owner's Capital		8,000

T-Account Transactions for #6

2. Bought supplies on account from TechParts Supply Co., \$500.

Account	Debit	Credit
Supplies	500	
Accounts Payable		500

T-Account Transactions for #7

3. Performed repair services and received cash, \$650.

Account	Debit	Credit
Cash	650	
Service Revenue		650

T-Account Transactions for #8

4. Received cash from Alex Rivera on account, \$150.

Account	Debit	Credit
Cash	150	
Accounts Receivable		150

T-Account Transactions for #9

5. Paid TechParts Supply Co. on account, \$200.

Account	Debit	Credit
Accounts Payable	200	
Cash		200

T-Account Transactions for #10

6. Paid for a social media ad in cash, \$120.

Account	Debit	Credit
Advertising Expense	120	
Cash		120

Decoding Transactions

Beginning Accounting—Journal entry decoding practice

Highlight or underline the word or words that indicate what account is affected in each transaction.

*Remember, there are 2 accounts affected in each transaction.

- Owner invested cash in the business.
- Paid cash for rent for the month.
- Bought supplies for cash, \$350.
- Purchased equipment on account.
- Provided services for cash, \$1,200.
- Paid cash for advertising, \$200.
- Paid cell phone bill, \$100.
- Received cash from a customer on account, \$1,000.
- Paid creditor on account, \$500.
- Owner withdrew cash for personal use, \$500.
- Bought additional supplies on account, \$150.

Source Document Decoder

Read each situation. Decide which source document would be the best evidence. Write the letter of the correct answer in the blank.

1. A business owner receives a check from a customer for payment of a bill.
a. Invoice
b. Receipt
c. Purchase Order
d. Sales Slip

2. A landscape designer receives a check from a customer for payment of a bill.
a. Invoice
b. Receipt
c. Purchase Order
d. Sales Slip

Vendors vs. Customers

Vendor: A business or person you buy from. They supply items or services your business needs.
Example: A company that sells you fruit, cups, or blenders.

Customer: A person or business that buys from you. They pay you for your product or service.
Example: Someone who walks into your store and buys a product.

What is the Objective Evidence?

What source document might be the best objective evidence in each situation? Write a P, S, R, or C in the box.

1. A business owner receives a check from a customer for payment of a bill.
P
2. A landscape designer receives a check from a customer for payment of a bill.
C
3. A business owner receives a check from a customer for payment of a bill.
P
4. A landscape designer receives a check from a customer for payment of a bill.
C

Running a Running Shoe Store

Read each transaction. Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

Running a Running Shoe Store

Read each transaction. Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

Running a Running Shoe Store

Read each transaction. Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

Running a Running Shoe Store

Read each transaction. Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

Running a Running Shoe Store

Read each transaction. Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

Running a Running Shoe Store

Read each transaction. Label each side of the T-accounts as debit side or credit side. Record the transactions on the T-accounts. Remember, one account must be debited and one must be credited.

Account	Debit	Credit
Cash		
Supplies		
Notes Payable		
Expenses		

Accounting

Read each situation. Decide which source document would be the best evidence. Write the letter of the correct answer in the blank.

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a. Invoice
b. Receipt
c. Purchase Order
d. Sales Slip

Owner Withdrawal

Callie takes cash out of the business for personal use.

Jan. 29 Callie withdrew \$500.00 cash for personal use. C19

Month	Account Title	Debit	Credit
	Cash		
	Owner's Drawing		

Income Statement or Balance Sheet

Directions: Read each account title. Decide whether it belongs on the Income Statement or the Balance Sheet. Place a check (✓) in the correct column.

Account Title	Income Statement	Balance Sheet
Cash	☐	☐
Sales	☐	☐
Supplies	☐	☐
Advertising Expense	☐	☐
Accounts Receivable	☐	☐
Rent Expense	☐	☐
Equipment	☐	☐
Utilities Expense	☐	☐
Prepaid Insurance	☐	☐
Accounts Payable	☐	☐
Insurance Expense	☐	☐
Wages Expense	☐	☐
Owner's Capital	☐	☐
Owner's Drawing	☐	☐
Office Furniture	☐	☐
Communication Expense	☐	☐
Delivery Expense	☐	☐
Notes Payable	☐	☐
Miscellaneous Expense	☐	☐
Unearned Revenue	☐	☐

Cash Flow Statement

Operating, Investing, Financing?

Write O for Operating, I for Investing, F for Financing.

1. Paid employee wages.
2. Purchased a new delivery van.
3. Owner invested cash in the business.
4. Paid the monthly rent.
5. Bought new cash register.
6. Repaid part of a bank loan.
7. Paid the electric bill.
8. Purchased office furniture.
9. Owner withdrew cash for personal use.
10. Paid for business insurance.
11. Bought a new computer for the office.
12. Paid for advertising on social media.
13. Received money from a business loan.
14. Purchased a commercial building.
15. Paid suppliers for inventory.

Color Analysis

Circle the value of total sales in blue.

Circle the value of total sales in green.

Circle the value of each expense in red.

Circle the value of each liability in red.

Emphasize the mathematical lines by going over them in blue.

Burke's Bike Shop Balance Sheet

May 31, 2024

ASSETS		
Cash	8,400	
Accounts Receivable	3,200	
Inventory (Bikes and Parts)	14,700	
Prepaid Rent	1,200	
Supplies	400	
Total Current Assets	28,400	
Property, Plant, and Equipment	12,000	
Less: Accumulated Depreciation	(6,200)	
Net Property, Plant, and Equipment	14,800	
TOTAL ASSETS	43,200	

LIABILITIES AND OWNER'S EQUITY		
Current Liabilities		
Accounts Payable	4,800	
Notes Payable	1,200	
Unearned Service Revenue	900	
Total Current Liabilities	6,900	
Owner's Equity		
Owner's Capital	30,000	
Owner's Drawing	(4,100)	
Net Owner's Equity	25,900	
TOTAL LIABILITIES AND OWNER'S EQUITY	43,200	

Income Statement

Highlight the value of total sales in green.

Place a red star beside the percentage value showing how much of sales is in expenses.

Place a green star beside the percentage value showing how much of sales is in income.

Place a double green circle around the income for this company.

Financial Statement Word Search

Find the words related to financial statements in the word search.

Words: Balance sheet, earnings, expenses, investing, revenue, capital, equity, financing, liability, sales, drawing, evidence, income statement, operating, withdrawal.

Paying Cash for Business Operations

Callie has regular expenses to keep the shop open.

Jan. 10 Callie paid \$1,200.00 cash for rent. C4
Jan. 12 Callie paid \$185.00 cash for internet and phone service. C5
Jan. 15 Callie paid \$260.00 cash for electricity and water. C6

Month	Account Title	Debit	Credit
	Cash		
	Rent Expense		
	Utilities Expense		

Making Money

Callie's Coffee Shop is bringing in cash from customers.

Jan. 18 Callie received \$875.00 cash from coffee and pastry sales. T1
Jan. 19 Callie received \$430.00 cash from drink sales during a morning rush. T2
Jan. 21 Callie received \$450.00 cash from weekend sales. T3

Month	Account Title	Debit	Credit
	Cash		
	Sales		

Financial Statement Crossword Puzzle

Across

- Tracks cash coming in and out.
- Owners share of the business.
- Money from owners and lenders.
- Amounts the business owes.
- Money earned from sales.
- Daily business activities.
- Shows revenue and expenses.
- Things the business owns.

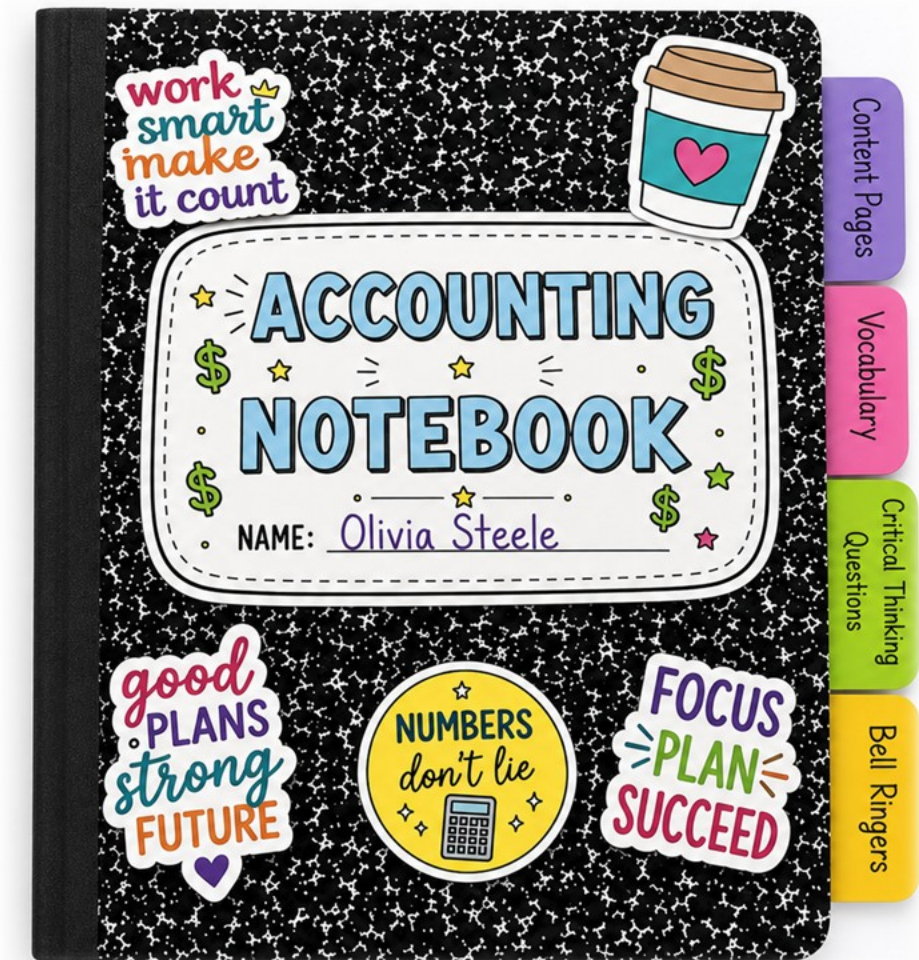
Down

- Buying or selling long-term assets.
- Proof supporting a transaction.
- Shows assets, liabilities, and equity.
- Costs of running a business.

Includes a 25-Page Printable Notebook

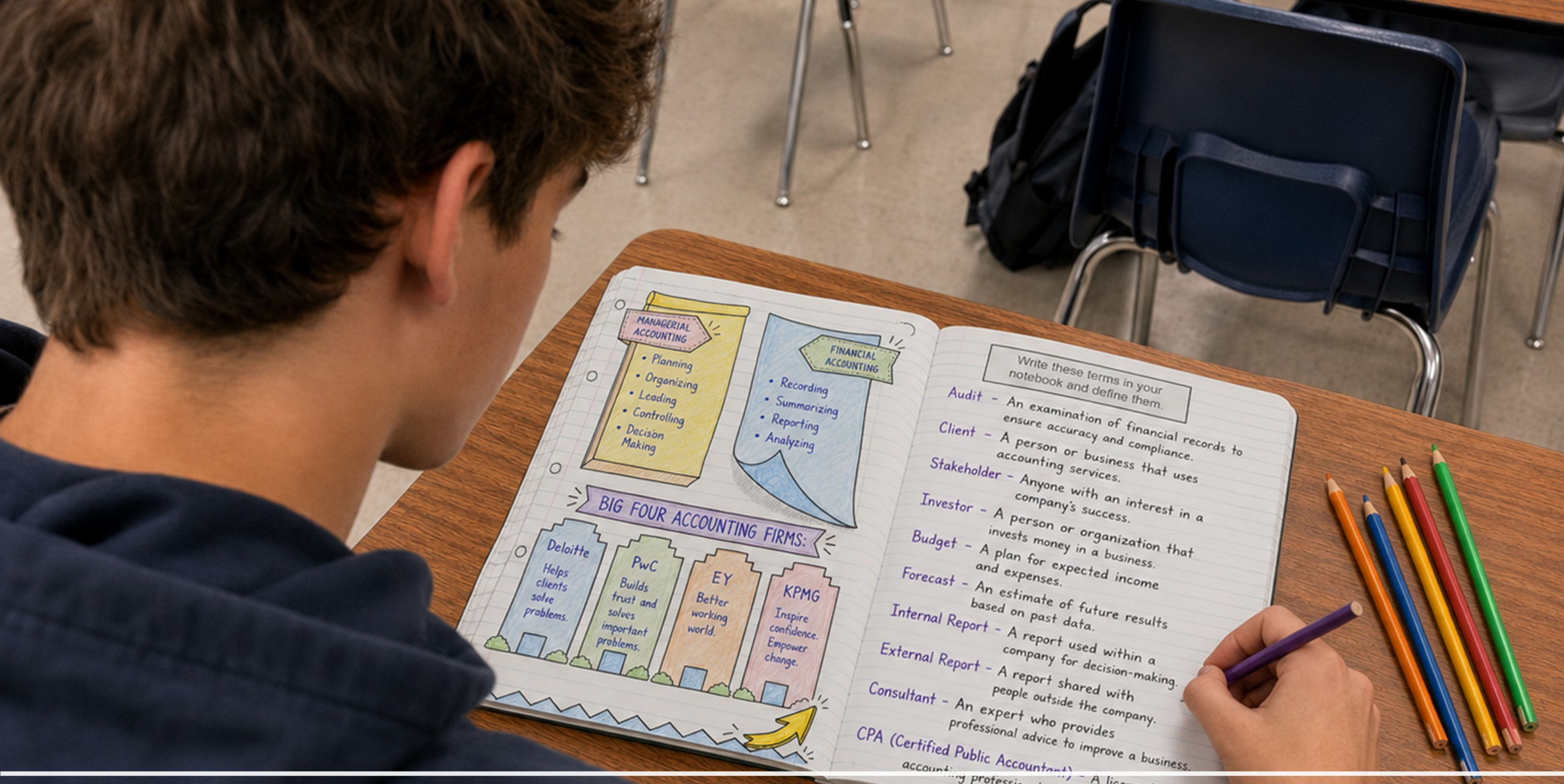
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- ✓ Independent Work
- ✓ Bell Ringers
- ✓ Exit Tickets
- ✓ Homework
- ✓ Formative Assessments
- ✓ Tech-Free Learning Activities



Student Version

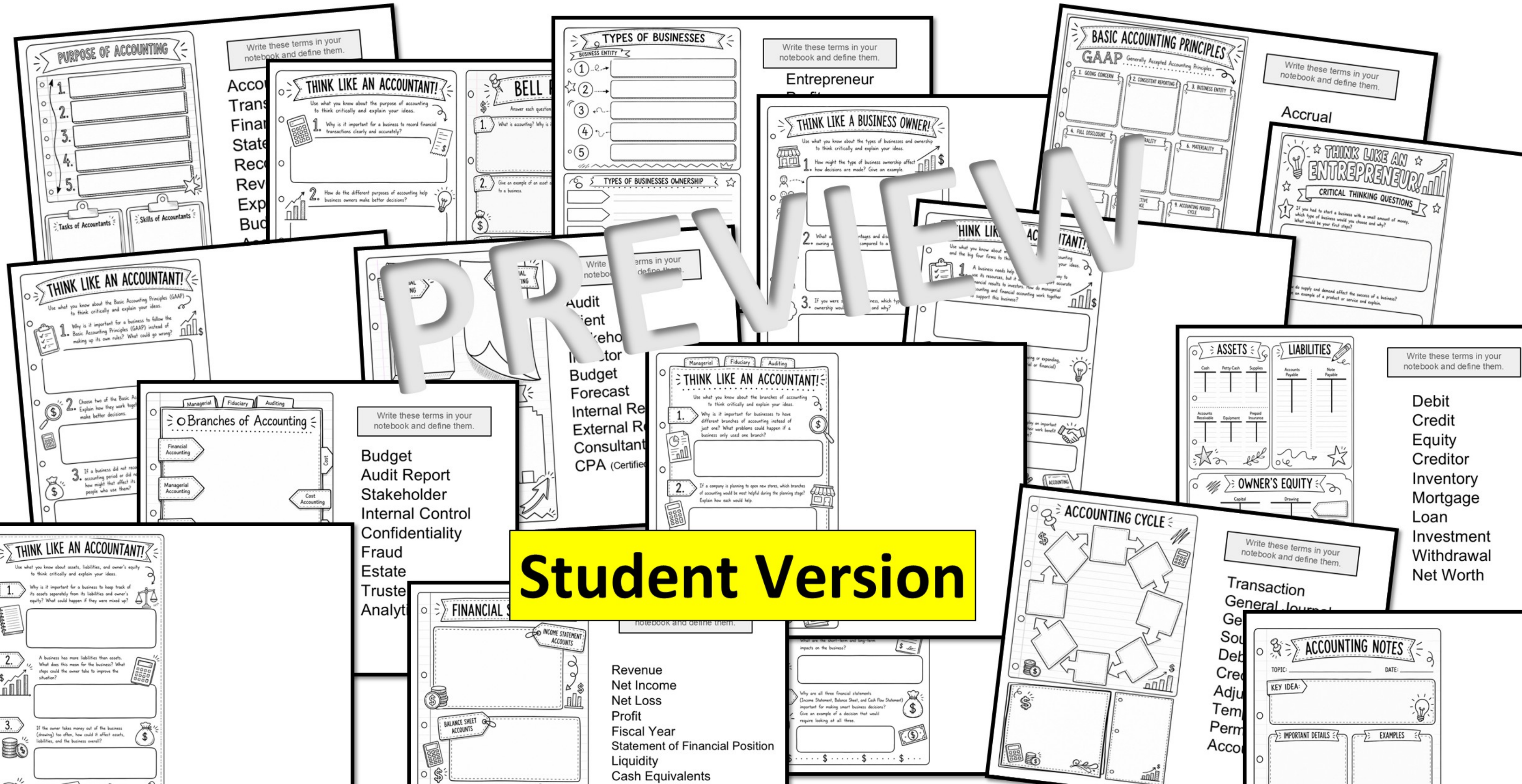
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SCIENTIFIC FACT: The more ways students interact with content, the stronger their understanding and retention.

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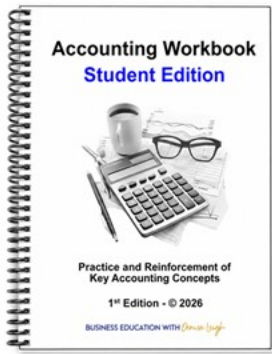
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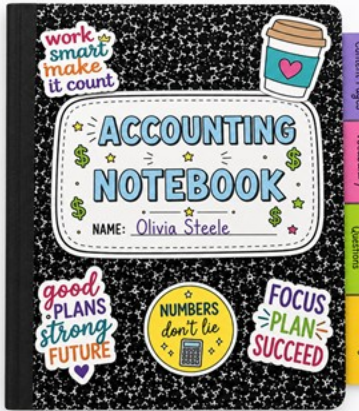
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