

NEW

Computer Applications GOOGLE BUNDLE

MIDDLE SCHOOL OR HIGH SCHOOL

28 Fun & Engaging
Google App Activities
for your Computer
Applications class

Includes a
Lesson Library
to make the activities
Easy-to-Find

NO PREP!



28 Google Activities

NEW!
for '24-'25!

BUSINESS EDUCATION WITH *Denise Leigh*

Includes an EASY-TO-NAVIGATE LESSON LIBRARY

BUSINESS EDUCATION WITH <i>Denise Leigh</i>	
Google Lesson Library PACING AND TIME SUGGESTIONS HIGHLIGHTED IN YELLOW	
Google Introductory Lessons	
Google Company Timeline	No teacher's key is provided because the answers will vary. 45 minutes
Google Apps Discovery Activity	Have students complete this quick activity on their own. After they are done, ask for volunteers to share one by one and discuss each purpose of the apps. Students may need to use the Web to search for responses. 30 minutes
Google Slides	
About Me Google Slide Presentation Student Example 1 Student Example 2	This is a pre-assessment to see what students know about Google Slides. Tell them to pay special attention to the notes in yellow in the margins of the file. 90 minutes
Google Travel Portfolio File Student Example 1 Student Example 2	This slide activity took my students about three (3) 42 minute class periods to complete.
Dream Bedroom	This is a student favorite!!! Google Slide activity. 45 minutes
Hot Cocoa Stand OR Lemonade Stand	FUN activity on formatting. Perfect for Homecoming week or before winter break! 45 minutes
Google Docs	
Google Docs Exploration Teacher's Key/Student Example	Students should be able to complete this on their own. 45 minutes
Google Doc Scavenger Hunt Teacher's Key/Student Example	GREAT intro. Students should be able to do this on their own. I allow students to help each other if needed. 45 minutes
Dream Dog Tools and functions visual Student Example Student Example	Google Docs independent activity. Show the student example so that students get motivated to do their best. 45 minutes
How to Activity Student Example Student Example	Google Docs independent activity. 30 minutes
Small Business Love Letter	Perfect for Valentine's Day or really anytime of the year! 35 minutes
Camping Google Doc	Google Docs independent activity. 45 minutes
Haunted House Google Discovery	The kids love this Halloween activity for Google Docs.

Student Example	They were so nice that I hung several in the classroom for display! 45 minutes
Google Docs Report Google Docs Report Visual w/ functions	This file is best if printed out. 45 minutes
Google Sheets	
Learning the Google Sheets Interface	This is an introductory lesson on Google Sheets as students explore the interface and get familiar with tabs, tools, functions, and icons. There are TWO activities. 90 minutes to complete both.
Energy Drink Mini-Simulation	This takes about 90 minutes of class time to complete. It is basic formatting, functions and formulas. There are 3 jobs for students to complete.
Business Document Templates	Students complete a table that prompts them to open: Purchase Order, Invoice, Annual Budget, Financial Statements, and Weekly Time-sheet templates in Google Sheets. This is an awareness & discovery activity. 20-40 minutes
Halloween Data Activity	
St. Patrick's Day Data Activity	
Google Earth	
Google Earth Google Earth Search File I'm Feeling Lucky - Roll the Dice! Google Earth Scavenger Hunt	I'm feeling lucky —print a copy of this activity for each of your students. They complete it by hand. 42 min Google Earth Scavenger Hunt —The teacher reads each of the items for students to find in Google Earth. Students race to be the first one to find each item. (I would give candy or a sticker to the first one to find each)
Google Productivity and Simulations	
Google Keep	There are two activities in this file. One is a discovery activity and one in which the students create lists and tasks in Google Keep. 90 min
Google Productivity	This is a simulation that includes Google Calendar, Google Sheets templates, Google Contacts, Google Docs, and Google Docs. five to six 45 minute class periods.
Google Productivity-Friendsgiving Planning	This is a SEASONAL Thanksgiving simulation that includes Google Calendar, Google Slides, Google Keeps, and Google Docs. 90 minutes
Projects	
Time Capsule Project	Print out pictures 4-8 for the students. (there are packets in the small file cabinet already printed out. Be sure to read slide 3. Five (5) 45 minute class periods.
Thanksgiving Wreath	Perfect to do the month of November! Students love to see these printed out and hung in the classroom! 25 min
Food Truck Project	A great end of the semester or final capstone project. It will take about five 45 minute class periods.
My Year in Review	Great to do at the end of the calendar year (right before holiday break) or at the end of the school year...or BOTH

28 Google LESSONS

GOOGLE INTRODUCTION (2)

GOOGLE DOCS (8)

GOOGLE SLIDES (4)

GOOGLE SHEETS (5)

GOOGLE TRAVEL (1)

GOOGLE KEEP (1)

GOOGLE EARTH (1)

GOOGLE CALENDAR (1)

GOOGLE CONTACTS (1)

GOOGLE APP PROJECTS (4)

GOOGLE SIMULATIONS (2)

GOOGLE SITES (1)

**THIS IS A
GROWING
BUNDLE!
YOU GET ALL
FUTURE
LESSONS FOR
FREE!**



Google Introductory Lessons

Google Economic Impact Business Case Study

Students learn about
the Google Company
Timeline

How does Google
affect the economy?

What's it like to work
at Google?

NO PREP!

**Great for a Sub
Day!**



BUSINESS EDUCATION WITH *Denise Leigh*



**Google Apps Quick Discovery
Activity** - Students research
some of the different apps in the
Google Suite.

(Not sold separately)

Google Docs Lessons

NEW
Google Docs Discovery
Computer Applications

Students learn features in Google Docs they never knew existed.

I love hearing my students 'OH WOW!' moments.

Student Example included as a Teacher's Key



NO PREP!

BUSINESS EDUCATION WITH *Denise Leigh*

Small Business Love Letter
Computer Applications

Students write a formal letter to their favorite small business in Google Docs.

Includes all prompts for students to follow.

Great for a Sub day!



ENGAGING!
NO PREP!

BUSINESS EDUCATION WITH *Denise Leigh*

Haunted House
Google Doc Activity!

Easy to use!
NO PREP!

Students create a Digital Flyer in Google Docs

Includes Visual Prompts

Perfect for a Sub Day!



2 pages of student instructions

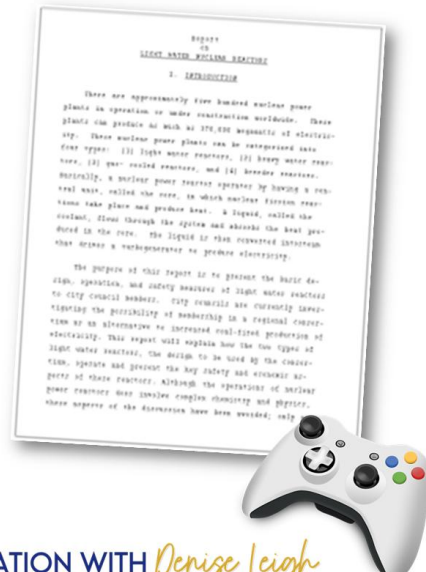
BUSINESS EDUCATION WITH *Denise Leigh*

GOOGLE DOCS
FORMATTING LESSON
HISTORY OF VIDEO GAMES

Easy to use!
NO PREP!

Students format a report on the History of Video Games

Students learn valuable document formatting skills



BUSINESS EDUCATION WITH *Denise Leigh*

INCLUDES 4 ACTIVITIES
GOOGLE DOCS
TASKS & ACTIVITIES

Easy to use!
NO PREP!

Students are prompted through 4 Google Doc formatting task activities

Sends easily through your LMS to students



BUSINESS EDUCATION WITH *Denise Leigh*

GOOGLE DOCS
DREAM DOG ACTIVITY

Easy to use!
NO PREP!

Students are prompted through a Google Doc formatting task activity

Sends easily through your LMS to students



BUSINESS EDUCATION WITH *Denise Leigh*

Includes 4 Google Docs Activities

NEW

ABOUT ME

Computer Applications

A Pre-Assessment for students at the beginning of a Computer Applications class.

A Google Slides file that easily converts to Microsoft PowerPoint

Student Examples Included



NO PREP!

BUSINESS EDUCATION WITH Denise Leigh

NEW

Google Travel

Computer Applications

A Google Trip fun activity for Computer Applications class.

A Google Slides file that easily converts to Microsoft PowerPoint

2 Student Examples Included



NO PREP!

BUSINESS EDUCATION WITH Denise Leigh

GOOGLE SLIDES

Dream Bedroom

Concepts learned:

- ✓ Format Images
- ✓ Remove Backgrounds
- ✓ Add Drop Shadows
- ✓ Arrange Image Order
- ✓ Add Borders

Great For Early Finishers!

Great, Engaging Survival Lesson!



BUSINESS EDUCATION WITH Denise Leigh

Google Slides AND Microsoft PowerPoint

Discovery Fun File

Hot Cocoa Stand Edition

Students discover Google Slides & Microsoft PowerPoint as Desktop Publishing programs.

Fun and Engaging!

Teacher and Student Instructional Videos Included.

NO PREP!

BUSINESS EDUCATION WITH Denise Leigh



Google Slides Lessons

Google Sheets Lessons

NEW


Google Course Sheets Activities

A **6-Page** Printable Packet for Students

Includes **3** Google Sheets jobs

All Instructions for Students Included

Teacher's Key also included



BUSINESS EDUCATION WITH *Denise Leigh*

NEW

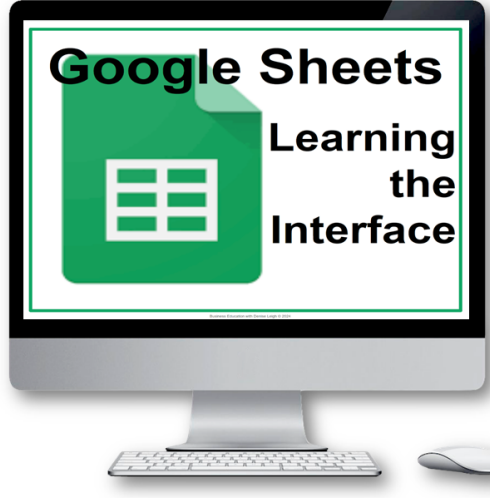
Google Sheets Introduction Computer Applications

2 activities included to introduce students to the Google Sheets' icons & working with tables

A Google Sheets Discovery Lesson for Computer Applications class

Teacher's Key Included

NO PREP!



BUSINESS EDUCATION WITH *Denise Leigh*


GOOGLE SHEETS BUSINESS TEMPLATES

Students are prompted to discover the business templates in Google Docs

A Great Discovery Activity

I use in my Accounting and Computer Application classes

NO PREP!



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Google Earth Lessons



I'm Feeling Lucky activity
(Not sold separately)

Google Earth Scavenger Hunt
(Not sold separately)

2 FUN GOOGLE EARTH ACTIVITIES

NEW

Google Keep

Computer Applications

Students learn the value of a Google App they never knew existed

Google Keep activities for Computer Applications class

2 Activities Included

Teacher's Key Included

NO PREP!

BUSINESS EDUCATION WITH *Denise Leigh*

A computer monitor displaying a yellow square icon with a white lightbulb inside, symbolizing an idea or activity.

Google Keep Lesson

Google Slides

My Year in Review

Computer Applications Activity

Students create a 'Year in Review' file while demonstrating Key Concepts and Functions of Google Slides.

A Great activity for end of calendar year or end of school year!



NO PREP!

BUSINESS EDUCATION WITH *Denise Leigh*

Food Truck Project

for

Computer Applications Class

Students are prompted to create documents for a Food Truck Business

Complete in Google or Microsoft – The File is Editable.

Easy to use!



NO PREP!
SAVES YOU TIME!

BUSINESS EDUCATION WITH *Denise Leigh*

Google Projects
Use these to assess and evaluate your students.

TIME CAPSULE

for

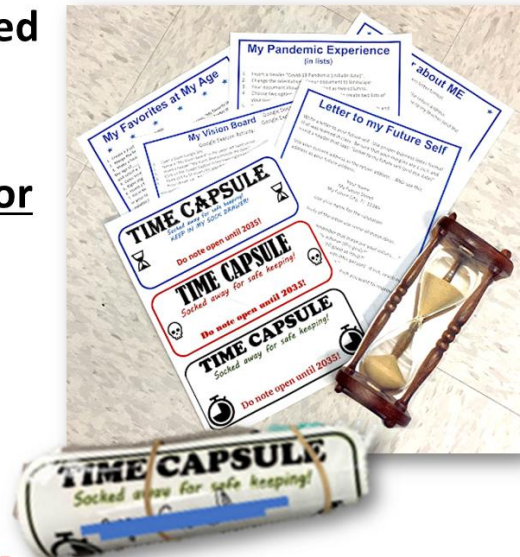
Computer Applications Class

Students are prompted to create a TIME CAPSULE

Complete in Google or Microsoft. The File is Editable

Makes a Great Final Project!

Easy to use!



FUN! NO PREP!

BUSINESS EDUCATION WITH *Denise Leigh*

THANKSGIVING

Gratitude Wreath

A Great, Engaging Survival Lesson Before Thanksgiving Break!

Social & Emotional Learning

Great For Early Finishers!

Student Examples Included



NO PREP!

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Great final projects!

Google Simulations

NEW Google Apps Productivity Simulation

MIDDLE SCHOOL OR HIGH SCHOOL

A Google Productivity Simulation with 7 Easy-To-Follow Google App Jobs

1 Google Docs
3 Google Sheets
1 Google Slides
1 Google Contacts
1 Google Calendar



NEW!
for '24-'25!

BUSINESS EDUCATION WITH *Denise Leigh*

7 jobs that use Google Docs, Google Sheets, Google Slides, Google Contacts, & Google Calendar

NEW Friendsgiving Google Apps

MIDDLE SCHOOL OR HIGH SCHOOL

Students use Google Apps to plan a Thanksgiving Feast

1 Google Slides
1 Google Docs
1 Google Keep
1 Google Calendar



NEW!
for 2024

BUSINESS EDUCATION WITH *Denise Leigh*

4 jobs that use Google Docs, Google Slides, Google Keep, & Google Calendar

Google Sites

NEW

Google Sites

Computer Applications

A Google Sites introductory activity for Computer Applications class

An editable Google Slides file that easily converts to PowerPoint

Print the 6-page packet for each student

NO PREP!



BUSINESS EDUCATION WITH *Denise Leigh*

Google Sites –
Students create, design,
and publish a website
using Google Sites

Hi! My name is Denise Leigh. I have been teaching Business Education for over 25 years! I love collaborating with business educators all over the world. I am a 2022 Pennsylvania Teacher of the Year Finalist and relentless lifetime learner and lover of everything education. Engaging students and connecting them to their world is my jam! Thank you for exploring my resources and sharing my passion for BUSINESS EDUCATION!

Denise Leigh is an expert on student-led instruction. She was featured on CBS Pittsburgh for her City Collaborative™ Project-Based Business Education (PBL) Classroom.

